E-Safety Policy

INTRODUCTION

At Bognor Regis, Boundstone and Chichester Nursery Schools we aim to create a safe environment where we can both work and learn. This environment should be safe for both young people and adults alike.

E-safety is not purely a technological issue. The responsibility for e-safety must not be solely delegated to technical staff, or those with a responsibility for ICT. We therefore understand that e-safety must be firmly embed within all safeguarding policies and practices. This then makes that responsibility rest with of all those who work with young people whether in a paid or unpaid capacity.

No one policy or technology can create the safe learning and working environment we need. At Bognor Regis, Boundstone and Chichester Nursery Schools we work towards this by combining the following:

1. **Policies** and Guidance.
2. **Technology** Based Solutions
3. **Education** in terms of acceptable use and responsibility

Policies
The policies and guidance to help form safe environments to learn and work in include, but are not limited to:

- The School's Acceptable Use Policy (AUP)
- The School's Data Protection and Freedom of Information Policy
- The School's Protocol for the Use of Photographic Images

These policies set the boundaries of acceptable use. We use these policies however in conjunction with other policies including, but not limited to:

- The Behaviour Management Policy
- The Staff Induction Booklet
- Code of Conduct for Staff
- The School's Behaviour at Work Policy

Technology
- The technologies to help form a safe environment to learn and work include: Antivirus Software – regularly updated and may be supplied by the Schools IT Support Team (SITST).

- Internet filtering – The West Sussex Capita Partnership (WSCP) provides a system (OpenHive-Webshield) for those schools and academies on the schools network. Establishments not on the schools network will provide their own internet filtering solution.

Education

The education of young people is key to them developing an informed confidence and resilience that they need in the digital world.

The Early Years Foundation Stage Curriculum (EYFS), which is the curriculum that covers birth to 5 states in the Technology strand that adults working with children using technology should *'Talk about ICT apparatus, what it does, what they can do with it and how to use it safely .'* Therefore we can ensure that children begin to build an understanding of the safe use of technology from an early age.

The Personal, Social and Emotional strand of the EYFS supports children in developing personal resilience and to consider the impact of their behaviour on others.

We cannot realistically provide solutions to each and every potential issue arising in a rapidly changing world. As a result, children must be able to transfer established skills and safe working practices to any new "e-activities" they encounter.

We recognise that it is equally important to ensure that the people who care for children should have the right information to guide and support young people whilst empowering them to keep themselves safe.

The 360° Safe E-Safety Self-Review Tool

The Nursery Schools use the 360° Safe Self Review tool provided by the South West Grid for Learning to help review our e-safety policies and practice. This tool provides the following:

- Management information that can help the production or review of e-safety policies and develop good practice
- A process for identifying strengths and weaknesses in the school's policies and practices
- Opportunities for commitment and involvement from the whole school.
- A platform for schools to discuss how they might move from a basic level provision for e-safety to practice that is aspirational and innovative.

For further information about e-safety please contact either Araminta Barlow, ICT in Schools Officer on 03302 225 926 or email *ictinschools@westsussex.gov.uk*

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